
COUNCIL BULLETIN

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Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
Member Services

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PART A - FORWARD DIARY

Key to abbreviations:

| | | | |
|-------------|---------------------------------|----------------|---------------------------------|
| CC | Council Chamber | Cab Off | Cabinet Office |
| CR1 | Committee Room 1 | CONF | Conference Room (1st floor) |
| CR2 | Committee Room 2 | CH OFF | Chairman of Council's Office |
| MR | Members' Room | TR RM | Training Room |
| TBD | To be decided | HEM | Hemnall Street Offices. |
| TBN | To be noted | HH | Homefield House |
| TBC | To be confirmed | VM | Virtual Meeting |
| DPCC | Debden Park Community Centre | NWA | North Weald Air Field |

Other venues are shown in full.

Week One: 11 May 2020 – 17 May 2020

| | | | |
|---------------------|--------|----------------------------------------------------------------------------------------------------------------|-----|
| Monday 11 May | | | |
| Tuesday 12 May | 6.00pm | Executive Briefing | CR1 |
| Wednesday 13 May | | Area Planning Sub-Committee West - Cancelled | |
| Thursday 14 May | | Appointments Panel - Cancelled Local High Street Task and Finish Panel - Postponed | |
| Friday 15 May | | | |
| Saturday 16 May | | | |
| Sunday 17 May | | | |

Week Two: 18 May 2020 – 24 May 2020

| | | | |
|---------------------|------------------|-------------------------------|-----------|
| Monday 18 May | | | |
| Tuesday 19 May | | | |
| Wednesday 20 May | | | |
| Thursday 21 May | 6.00pm 7.30pm | Executive Briefing Council | CR1 CC |
| Friday 22 May | | | |
| Saturday 23 May | | | |
| Sunday 24 May | | | |

Week Three: 25 May 2020 – 31 May 2020

| | | | |
|---------------------|--------|-------------------------------------------|----|
| Monday 25 May | | | |
| Tuesday 26 May | | | |
| Wednesday 27 May | 7.30pm | District Development Management Committee | CC |
| Thursday 28 May | | | |
| Friday 29 May | | | |
| Saturday 30 May | | | |
| Sunday 31 May | | | |

Week Four: 1 June 2020 – 7 June 2020

| | | | |
|---------------------|-------------------|-----------------------------------------------------------------------------------|--------------|
| Monday 1 June | 7.00pm | Cabinet | NWA |
| Tuesday 2 June | 10.00am 7.00pm | Licensing Sub-committee Epping Forest Youth Council | NWA CC |
| Wednesday 3 June | 6.30pm 7.30pm | Briefing - Area Planning Sub Committee South Area Planning Sub Committee South | DPCC DPCC |
| Thursday 4 June | 7.30pm | Overview & Scrutiny Committee | NWA |
| Friday 5 June | | | |
| Saturday 6 June | | | |
| Sunday 7 June | | | |

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CIId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

ECC Highways Portal

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

PART C - GENERAL INFORMATION

1. ECC HIGHWAYS HIGHLIGHTS BULLETIN - APRIL 2020 (Pages 13 - 20)

Please see attached.

2. NORTH ESSEX PARKING PARTNERSHIP (NEPP) UPDATE

Please find below an update on the measures that the North Essex Parking Partnership (NEPP) is taking in relation to the ongoing emergency measures in place during the Coronavirus pandemic as it relates to on-street parking.

During the Emergency Measures:

For a time, from the beginning of the emergency measures, NEPP reduced its patrols and site maintenance to no more than a reactive service, due to the changed nature of parking taking place. We recognised early that the emergency measures would impact upon others working from, or remaining at, home – and relaxed a number of resident parking and other low-level parking restrictions at that time, whilst simultaneously adding three months to existing resident permits to avoid any issues with renewal. Whilst we have been concentrating on communicating these changes, and since the emergency measures were put in force, no Penalty Charge Notices (PCN) have been issued.

At the onset of the emergency measures, we gave four timescales: –

1. **15 April:** to review our patrol and customer service operations;
2. **30 April:** to review our patrol and maintenance operations;
3. **30 June:** to review the position with resident permits and season tickets;
4. **30 September:** to review the position with NHS free parking permits.

On 15 April we took the decision not to reintroduce any NEPP services, but to review details in time for the following week. In addition, with the reduced frequency of incoming calls, the public telephone lines began reduced hours. For parking near home, residents can continue to make use of the relaxed restrictions in resident parking zones and on single-hour single yellow line commuter restrictions.

The Current NEPP Operation:

On 27 April we re-introduced some patrols, to check usage and the most serious issues.

We are currently: –

- Conducting non-enforcement patrols to survey parking habits;
- Checking high-level routes for parking contraventions;
- Recommencing parking machine maintenance;
- Continuing new schemes and carrying out line maintenance as weather allows;
- Carrying out Parking Bay suspensions for emergency road works; and

- Operating a reduced customer service telephone service.

NEPP agreed to review again the measures on 30 April, so that the service would be prepared to react in light of any further government measures, or changes put in place. NEPP will change the service depending upon the outcome of government messages during the coming week, but at present our future plans are as follows: –

Forthcoming Operations

Weds 6 May – Thurs 7 May, and from Mon 11 May onwards:

We will be returning to parking patrols including the issue of PCNs to the highest-level contraventions; but not patrolling residential and single hour single yellow line commuter restrictions. Accesses will need to be kept clear however and other yellow line and access contraventions may attract a PCN if safe to issue and serve notice or use a postal PCN where it is not safe to serve the notice directly.

The high, medium and low level controls are set out in the Parking Management Plans to show how patrols would be deployed across the North Essex Parking Partnership: ([link](#) to Parking Management Policy, see pp17-19).

List of contraventions in the high-level category:

| Code | To issue |
|-------------|----------------------------------------------|
| 01 | D/Y/L will issue if on highway or footpath |
| 02 | Loading ban |
| 21 | Parked in suspended bay |
| 23 | Wrong class of vehicle |
| 25 | Loading bay |
| 26 | Out of bay (on street) extreme circumstances |
| 27 | Dropped kerb |
| 40 | Disabled bay |
| 42 | Police vehicles only |
| 45 | Taxi tank |
| 46 | Clearway |
| 47 | Bus stops |
| 48 | School gates – when school operating |
| 99 | Pedestrian crossing |

Requests for on-demand patrols of the highest-level areas can be made through our normal enquiry number, 01206 282316 (currently open 1000-1400 Monday – Friday except bank holidays).

Residential Areas

We will be communicating by email to our MiPermit Resident Permit account holders to explain the current situation, and then again when it is clear how a gradual return to normal will be made. **We will not patrol the relaxed residential permit and**

single hour commute restrictions areas until after 22 May, at the earliest. The resident permit extension for existing permit holders continues until 30 June.

Future Reviews:

NEPP will review the services again on 18 May in order to plan for service delivery after Tuesday 26 May.

3. GRANT AID FUNDING

We have received an application for Grant Aid funding from the groups named below.

If you have any pertinent or relevant information on this application or their application for funding, please notify us via email at grantaid@eppingforestdc.gov.uk.

You must declare an interest if you are involved with the group in any way.

1. Name of Group/Applicant: St Mary and All Saints Lambourne

Nature of Application: The Church have applied for funding towards community activities to celebrate the Churches 900th anniversary.

2. Name of Group/Applicant: St Margarets Church – Stanford Rivers

Nature of Application: Repair work to the wall in the Churchyard

3. Name of Group/Applicant: Alfie James Productions

Nature of Application: Story Box theatre engagement piece for older people.

4. Name of Group/Applicant: Capoyoga

Nature of Application: Yoga sessions for carers in Epping

5. Name of Group/Applicant: WAY2000

Nature of Application: Counselling sessions for young people in Waltham Abbey

Please advise Carly Stratton of your comments within 7 days from the date this notice was sent.

(Further information: Carly Stratton ext 4289)

4. CHAIRMAN'S DIARY

None this week

LICENSING ACT 2003

Please see attached at Pages 21-26, details of a street trading application for Brooker Road, Waltham Abbey.

PLANNING

1. Appeals Lodged

EPF/1987/19 Land Adjacent to 26 Maypole Drive Chigwell IG7 6DE - Demolition of existing garages & erection of a single storey, shallow pitched roofed detached two person dwelling – Written reps – Ian Ansell 4481

EPF/2764/19 11 Key West Court Block B 120 High Road Chigwell Essex IG7 5AR - Proposed erection of an open sided car port over car parking spaces – Written reps – Ian Ansell ext. 4481

2. Forthcoming Planning Inquiries/Hearings -

Hearing – 8th and 9th July 2020 – EPF/3174/18 – Old Epping Laundry Site Bower Hill Epping CM16 7AD - Demolition of existing buildings and the erection of 58 no. residential units split between four blocks, along with internal landscaping and associated car and cycle – Sukhi Dhadwar ext. 4597

3. Enforcement Appeals

None this week

4. Appeal Decisions

None this week

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.